



Sr. Government Compliance Analyst

Acumen LLC and The SPHERE Institute, affiliated small business and not-for-profit policy firms, conduct public policy research and statistical analysis on health and social service programs at the national, state, and local levels. We are growing rapidly and seek applicants for the Senior Government Compliance Analyst position.

Some of our current Federal clients include:

- U.S. Department of Health and Human Services
 - Centers for Medicare and Medicaid Services (CMS)
 - Agency for Healthcare Research and Quality (AHRQ)
 - National Institutes of Health (NIH)
 - Food and Drug Administration (FDA)
- Social Security Administration (SSA)
- Congressional Budget Office
- U.S. Department of Veterans Affairs

Position Responsibilities:

- Develop and maintain required systems and internal controls to comply with U.S. Government contract accounting regulatory requirements. These include the estimating, labor, material, billing, purchasing, and other systems.
- Act as a primary liaison with DCAA, coordinating and supporting DCAA audits.
- Develop forward pricing and actual labor, overhead, and G&A rates.
- Provide training and assistance to other departments, business units, or vendors on government contract accounting compliance issues
- Perform audits of vendor cost submissions for Company price proposals/quotations
- Perform reviews of U.S. Government bid proposals for TINA compliance prior to submittal
- Stay abreast of regulatory changes and research government compliance issues to determine compliance with FAR and CAS
- Analyze key general ledger accounts for allowability/reasonableness in accordance with FAR

Minimum Qualifications:

- In depth knowledge of FAR, CAS, and DCAA
- 4+ years of DCAA or government compliance experience
- Knowledge of QB Premier 2007 including the use of “classes”
- Experience with Home Office structures as outlined in 48 CFR 9904.403
- BA/BS in economics, accounting or finance
- Proficiency in MS Excel

Preferred Qualifications:

- Strong communication, interpersonal, and organizational skills
- MBA, CPA or CMA certification preferred
- Experience with DHHS and specific knowledge of HHSAR

This position can be full or part-time, with salary based on experience and/or education. Benefits provided. To apply, please visit our website at www.acumenllc.com/jobs.